



CAMEROON CIVIL AVIATION AUTHORITY – DIRECTION OF AVIATION SAFETY		
MANUAL	REF	DSA.AOC.MAN.001
AIR OPERATOR CERTIFICATION AND SURVEILLANCE MANUAL	ED	02 DU 01/04/2015
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DSA.AOC.MAN.001

TYPE OF DOCUMENT	MANUAL
NAME OF DOCUMENT	AIR OPERATOR CERTIFICATION AND SURVEILLANCE MANUAL
PROCESS	CERTIFICATION AND SURVEILLANCE OF AIR OPERATORS
PILOT OF PROCESS	DIRECTOR OF AVIATION SAFETY

	NAME	FUNCTION	DATE	SIGNATURE
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FOREWORD

This manual outlines CCAA’s policies and procedures for the certification, surveillance and resolution of safety issues, associated with commercial air transport operations by Cameroon air operators.

Adherence to these procedures by CCAA staff will ensure that prior to issuing an air operator certificate (AOC), the air operator has demonstrated adequate organization, method of control and supervision of flight operations, training programme and maintenance arrangements consistent with the nature and extent of the operation specified. The continued safety oversight (surveillance) of air operators will ensure that the air operator maintains the requirements noted above.

This manual is intended to provide detailed instructions for CCAA staff to conduct air operator certification, surveillance and resolution of safety issues. It is divided into three volumes: Volume I outlines the policy and procedures to be followed by CCAA and operators for the initial issuance of an AOC; Volume II outlines the policies and procedures related to operational demonstrations, inspections, approvals and surveillance; while Volume III contains policies and procedures for airworthiness inspections, approvals and surveillance. Many of the inspections required for the initial certification of an air operator will subsequently be repeated during the implementation of CCAA surveillance programme.

The Regulations, job aids, manuals, checklists, forms referenced in this manual are all available on the dedicated website for safety information, <http://www.dasis.ccaa.aero> . Some are presented here only as figures.

Because of the wide scope of operations involved and the many variables that can be encountered, it is impossible to anticipate all situations; therefore, CCAA’s personnel must exercise common sense and good judgement in the application of these policies and procedures.

Director General

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AMENDMENTS

The revised manual following an amendment will be published on the Directorate of Aviation Safety Information System website (<http://www.dasis.ccaa.aero>).

RECORD OF AMENDMENTS				
NUMBER		DATE		SUBJECT OF THE AMENDMENT
Edition	Révision	Issue	Applicable	
02	00	06/04/2015	30/04/2015	Entire revision of the manual

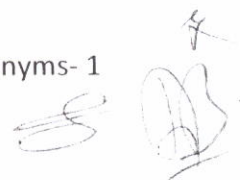


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ACRONYMS

ACAS	Airborne collision avoidance system
ADs	Airworthiness directives
AFM	Aircraft flight manual
AMM	Aircraft maintenance manual
AMO	Approved maintenance organization
AOC	Air operator certificate
APU	Auxiliary power-unit
ATC	Air traffic control
ATS	Air traffic services
AWI	Airworthiness inspector
CCAA	Cameroon Civil aviation authority
CDL	Configuration deviation list
DGCA	Director General of Civil Aviation
EDTO	Extended diversion time operations
ELT	Emergency locator transmitter
EVS	Enhanced vision systems
FOI	Flight operations inspector
FRMS	Fatigue risk management system
GPWS	Ground proximity warning system
HUD	Head-up-displays
IFR	Instrument flight rules
IM	Instrument meteorological conditions



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MCM	Maintenance control manual
MEL	Minimum equipment list
MET	Meteorological
MMEL	Master minimum equipment list
NOTAM	Notice to airmen
PBN	Performance -based navigation
PIC	Pilot-in-command
PM	Project Manager
POPS	Prospective operator's pre-assessment statement
RVSM	Reduced vertical separation minima
SAAQ	State aviation activity questionnaire
SARPs	Standards and Recommended Practices
SCUBA	Self-contained underwater breathing apparatus
SMS	Safety management system
SOA	Safety oversight audit
SOP	Standard operating procedure
STC	Supplemental type certificate
TC	Type certificate
TCH	Threshold crossing height

